



HOMEOWNER'S DOCUMENT CHECKLIST

Date: _____ Owner: _____

Address: _____

Prepared By: _____

Phone: _____ Fax: _____

In order to have the opportunity to negotiate with your lender we will need to have the following documentation. Please note, when we get a contract we may need updates on each item so please make certain you set aside statements and paycheck stubs as you get them.

- Two months most recent mortgage statements (all mortgages)
- Two months checking account statements (all borrowers if separate)
- Two months savings account statements (all borrowers if separate)
- Two months other account statements (all borrowers if separate)
- Last two paycheck stubs (all borrowers)
- Two years tax returns
- Hardship Letter (see samples)
- Financial Worksheet (provided)
- Other _____
- Other _____

Fax The Above Items To: _____

Attention: _____